COVID-19 Vaccine Provider Webinar

1/12/2021

DISCLAIMER

The information presented today is based on recent guidance and MAY change.

January 12, 2021

Agenda

1. VAOS Refresher & FAQs

- Access to VAOS
- Accepting Allocations
- Confirming Shipments
- Report Vaccine Administration
- Report Vaccine Waste
- Report Adverse Effects

2. Provider Resources

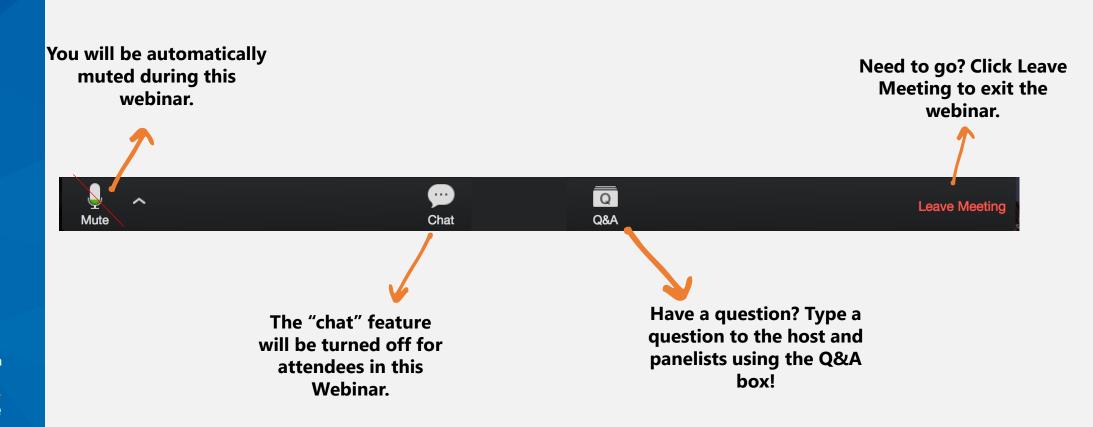
Today's webinar presentation and recording will be available on the COVID-19 Vaccine Management Resources page



Texas Department of State Health Services

Zoom Guidance

New to Zoom? Have a question? Here's a quick guide:





POLL QUESTION

Have you visited the **DSHS COVID-19 Vaccine Management Resources** site?

Visit it and access important resources:

https://www.dshs.texas.gov/coronavirus/immunize/vaccine-manage-resources.aspx



VAOS Refresher & FAQs

Overview

As a COVID-19 Vaccine Provider, you will use the **Vaccine Allocation & Ordering System (VAOS)** and **Vaccine Management Dashboard** to perform tasks related to COVID-19 vaccine management.



In **VAOS**, you will be able to acknowledge vaccine allocations, confirm received shipments, view distribution information, and report waste.



The Vaccine Management Dashboard is accessed through VAOS and allows you to monitor your vaccine allocations, distribution supply, and administration metrics.

Understanding your Provider Actions in VAOS

As a Provider, you have **four primary functions in VAOS**:

1

ACCESSING DASHBOARDS

Useful for seeing your allocations, distribution supply, and administration metrics

2

ACKNOWLEDGING ALLOCATIONS

Required for your allocated vaccine doses to be submitted into the CDC ordering system

3

CONFIRMING SHIPMENTS

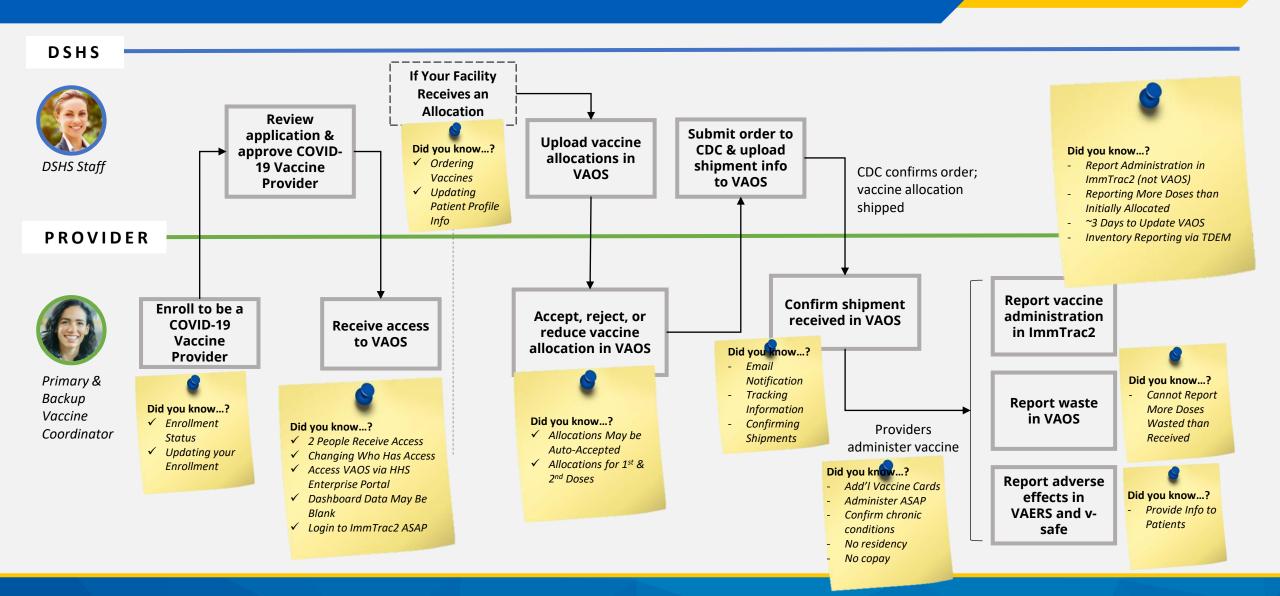
Required once you receive your vaccine doses

4

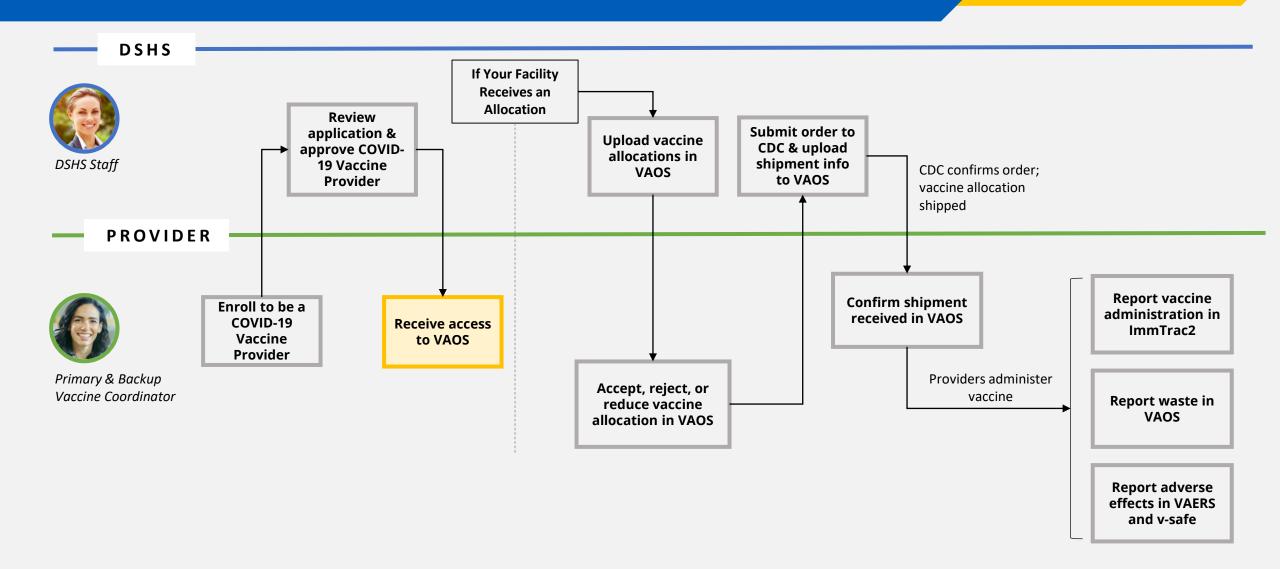
REPORTING WASTE

Required to track how many doses are unused/wasted

COVID-19 Vaccine Provider Milestones



COVID-19 Vaccine Provider Milestones



Receive Access to VAOS



Did you know...?

Only 2 people per facility receive access to VAOS— the primary & backup vaccine coordinators.



Primary Vaccine Coordinator



Backup Vaccine Coordinator

You provided information for the primary & backup vaccine coordinator during the enrollment process.

Location and Shipping	PANDEMIC PROVIDER ENROLLMENT Enroll to request COVID-19 Vaccine		
Pandemic Vaccine Coordinators	Pandemic Vaccine Coordinators Designate the primary and backup pandemic vaccine coordinators for this facility. The coordinators will become the main point-of-contact for vaccine distribution, accountability and other communications.		
Delivery Times	Primary Vaccine Coordinator *Last Name		
Vaccine Stora e Capacity	*Telephone x *Email Degree/Credentials		
Prescribing Providers	Backup Vaccine Coordinator		
Patient Profil:	*Last Name *First Name MI *Telephone *Email		
Administration and Reporting	Degree/Credentials		
Responsible Officers	Save & Continue Save & Exit		



Did you know...?

You can **change who has access** to VAOS for your facility.



NEW Primary Vaccine Coordinator



NEW Backup Vaccine Coordinator

If you would like to designate a different person to have access to VAOS for your facility (e.g., your CEO or CMO), contact the **DSHS COVID-19 Vaccine Provider Help Desk** at:

(877) 835-7750, 8 a.m. to 5 p.m., Monday-Friday

COVID19VacEnroll@dshs.Texas.gov

Receive Access to VAOS

Did you know...?

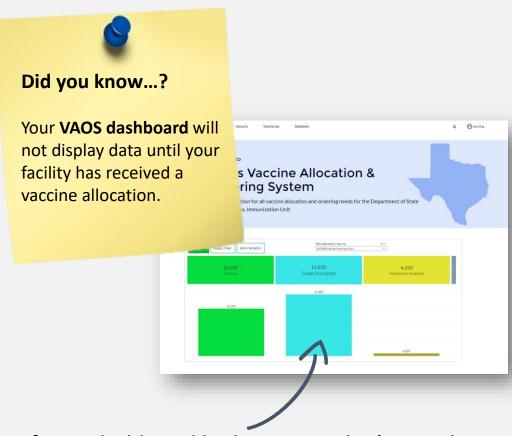
Providers access VAOS via the HHS Enterprise Portal.

To access VAOS, Providers should sign in at

https://texasvaccines.dshs.Texas.gov.

This site may direct you to the HHS Enterprise Portal (below). Use your VAOS credentials to sign in here.





If your dashboard looks empty—don't panic! Your VAOS dashboard will not display data until your facility has received a vaccine allocation.

Receive Access to VAOS

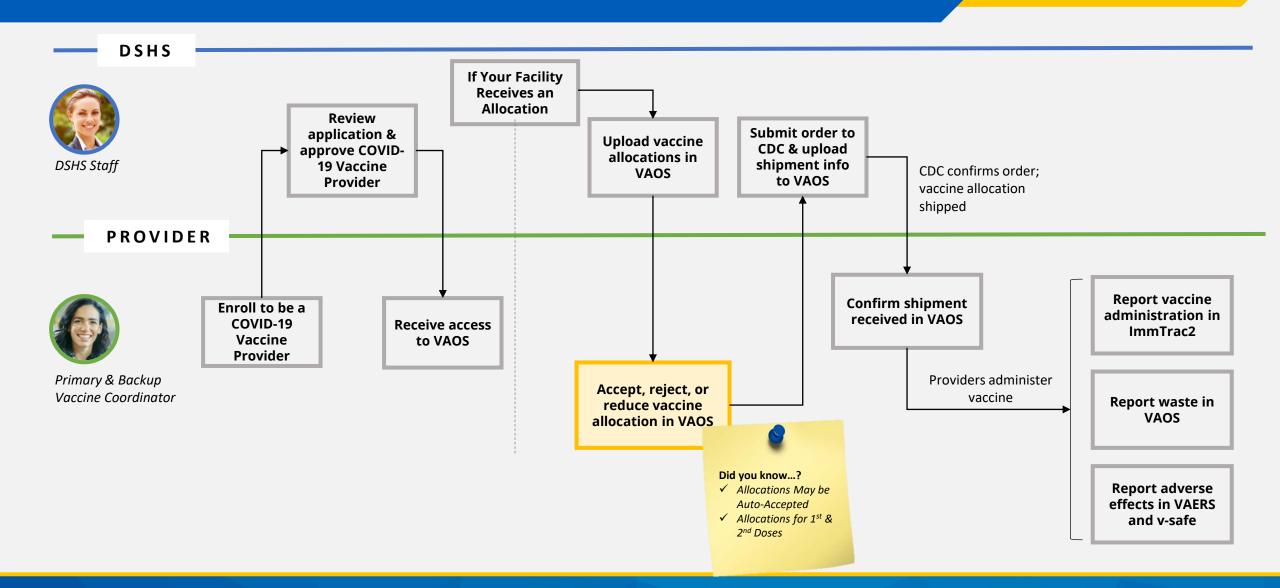


You should login to ImmTrac2 ASAP after receiving VAOS access. If you don't, you will lose your VAOS and ImmTrac2 access in 120 days.

- You MUST login to ImmTrac2 to avoid being disassociated by the system for inactivity.
- If ImmTrac2 users do not to login in immediately or have gone 365 days since your last login, you will not be able to login to ImmTrac2 or VAOS.
- Log into ImmTrac2 <u>here.</u>
- For information about logging into Immtrac2, email: lmmTrac2@dshs.texas.gov



COVID-19 Vaccine Provider Milestones

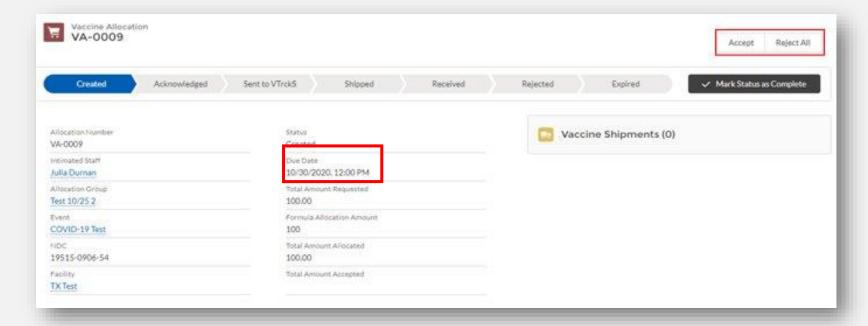


Accept Vaccine Allocations



For the time being, vaccine allocations are being **auto-accepted** in VAOS due to time restrictions.

Because of the quick turnaround in vaccine distribution, your allocations may be auto-accepted if not manually accepted by the designated due date, which you can find on your vaccine allocations page.



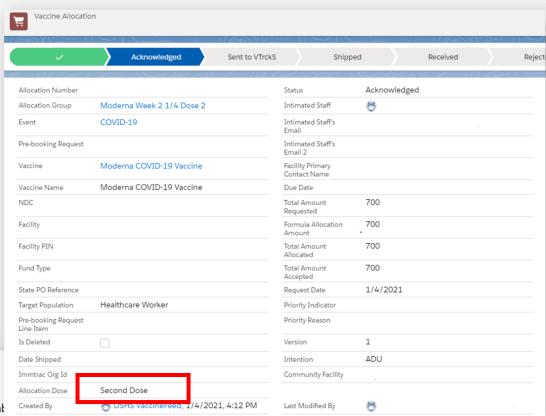
Accept Vaccine Allocations



Did you know...?

You can find out whether an allocation is for **First Doses** or **Second Doses** in VAOS and from the allocation notification email.

Providers can locate whether an allocation is a first dose or second dose in the notification email or in the VAOS Allocation page



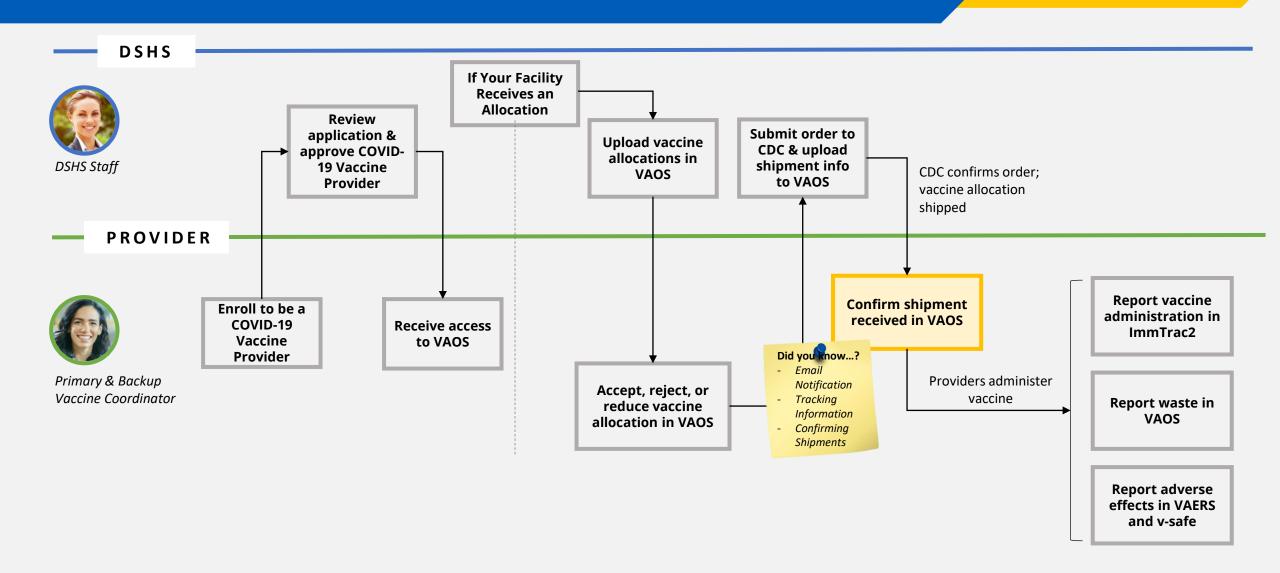
Dear Primary Four,

You have Second Dose allocation of Pfizer 1 available to accept in the Texas Vaccine Allocation and Ordering System (VAOS) for Long Term Care Population at Haitao Pharmacy Four. This may only be part of your order for the season; if so, the remainder will be allocated as it becomes available Please review the detailed instructions on the ordering process below.

It is very important that you go into VAOS (https://texasvaccines.dshs.texas.gov) as soon as possible once receiving this notification. We request that the listed amounts of COVID-19 Test vaccine that have been allocated be accepted – please do not decrease your weekly allocation unless storage capacity at your facility is an issue.

Poll: Where can you find shipping and tracking information for your allocations?

COVID-19 Vaccine Provider Milestones





Did you know...?

Primary & backup vaccine coordinators will receive an email notification when a vaccine allocation ships.

After accepting your allocation in VAOS, wait for an **email confirming the shipment of your vaccine doses.** When your vaccine allocation ships, primary & backup vaccine coordinators will receive an email notification from noreply@salesforce.com.

Remember to **continue monitoring your mailbox and Spam folder** for the shipment notification and additional allocation notification emails.

Hello Provider,

Based on your vaccine allocation, a shipment of Pfizer 1 has been sent to your facility. Once you receive this shipment, it is very important that you go into the Texas Vaccine Allocation and Ordering System as soon as possible to confirm receipt and record any issues with your shipment. Please review the details on your shipment and instructions on the shipment process below.

Carrier: Fedex

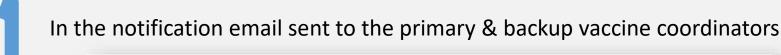
Tracking number: FD1434254523423

Date Shipped: 11/20/2020

Did you know...?

When a vaccine allocation ships, you will have access to shipment tracking information.

Shipment information, including the shipment tracking number, will be available in two places:





In VAOS, shipment information is displayed on the *Shipment Details* page.

For instructions to find this tracking information, refer to the <u>COVID-19</u>

<u>VAOS – How to View Vaccine</u>

<u>Shipment Tracking Info</u>



Did you know...?

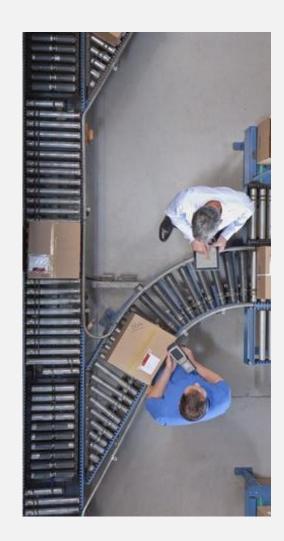
When McKesson ships a vaccine allocation, they will send a notification email.

McKesson will begin sending advance notification emails for vaccine orders.

The email will contain information about the vaccine shipment, including the specific vaccine and quantity ordered, as well as the tracking number.

McKesson will send separate emails for each vaccine cooler (box) in the shipment, because each cooler (box) has its own unique tracking number.

These email notifications will come from CDCCustomerService@McKesson.com. Make sure to list this address as a safe address so that these notifications do not go to a Spam folder.



Did you know...?

When you receive a shipment, you must enter that you received a vaccine shipment in VAOS

You'll need...

- **Who** received the vaccines
- When the vaccines were received
- How many vaccines received in doses

After inspecting, you'll need to enter...

- How many vaccines passed inspection
- How many vaccines **failed** inspection
- Reason for any failure

COVID-19 Vaccine Allocation & Ordering System

VAOS Provider User Training Guide
Updated 12/3/2020

TEXAS
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Rank Service
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COVID-19 VAOS Provider Training Guide

You can find instructions for completing this process on the <u>DSHS</u>

<u>COVID-19 Vaccine</u>

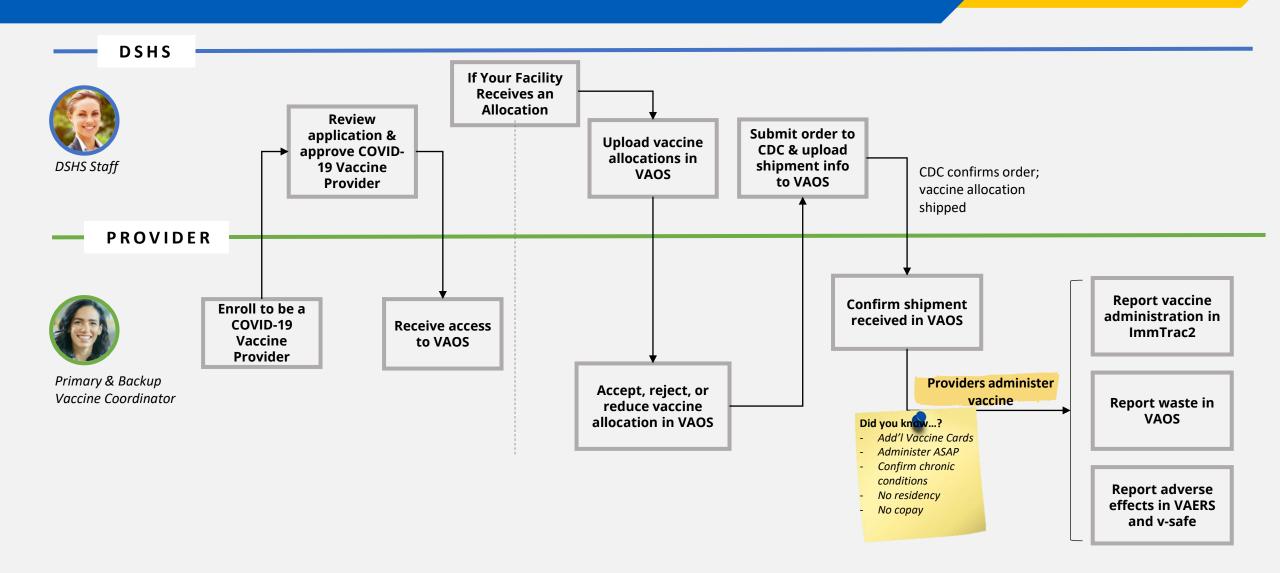
<u>Management</u>

Resources website.



Confirming Shipments in VAOS instructional video

COVID-19 Vaccine Provider Milestones



Providers Administer COVID-19 Vaccine



Do not hold back first doses of the vaccine.



Providers do not need to save any of the doses in a first dose shipment to use for administration of the second dose.

Providers should use all of their vaccine supply within a week of receiving it. It is important to make sure that the vaccine recipient receives a record card that lists the type of vaccine they received and the date for the second dose.

The vaccines are not interchangeable. The first and second dose must be the same vaccine.



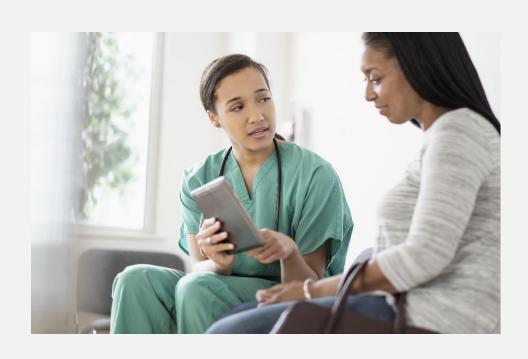
Did you know...?

You find and print additional vaccination record cards

You can find them here on the DSHS
COVID-19 Vaccine
Management
Resources website.

Please keep this record card, which includes medical information about the vaccines you have received.				
	uarde esta tarjeta de registro, que re las vacunas que ha recibido.	incluye informació	1	
Last Name		First Name	MI	
Date of birth		Patient number (me	edical record or IIS record number)	
Vaccine	Product Name/Manufacturer Lot Number	Date	Healthcare Professional or Clinic Site	
1 st Dose COVID-19		mm dd yy		
2 nd Dose		mm dd yy		
COVID-19		//		
Other		mm dd yy		

Providers Administer COVID-19 Vaccine





Did you know...?

Providers can confirm chronic medical conditions through medical history or the patient can self-disclose

To confirm chronic medical conditions, providers should refer to the person's medical history.

If a provider doesn't have access to the person's medical history, the person can self-disclose their qualifying medical condition. They do not need to provide documents to prove that they qualify.

Providers Administer COVID-19 Vaccine



Did you know...?

There is **no residency requirement** for
receiving a COVID-19
vaccine



To receive a COVID-19 vaccine, the patient **does not** have to demonstrate residency

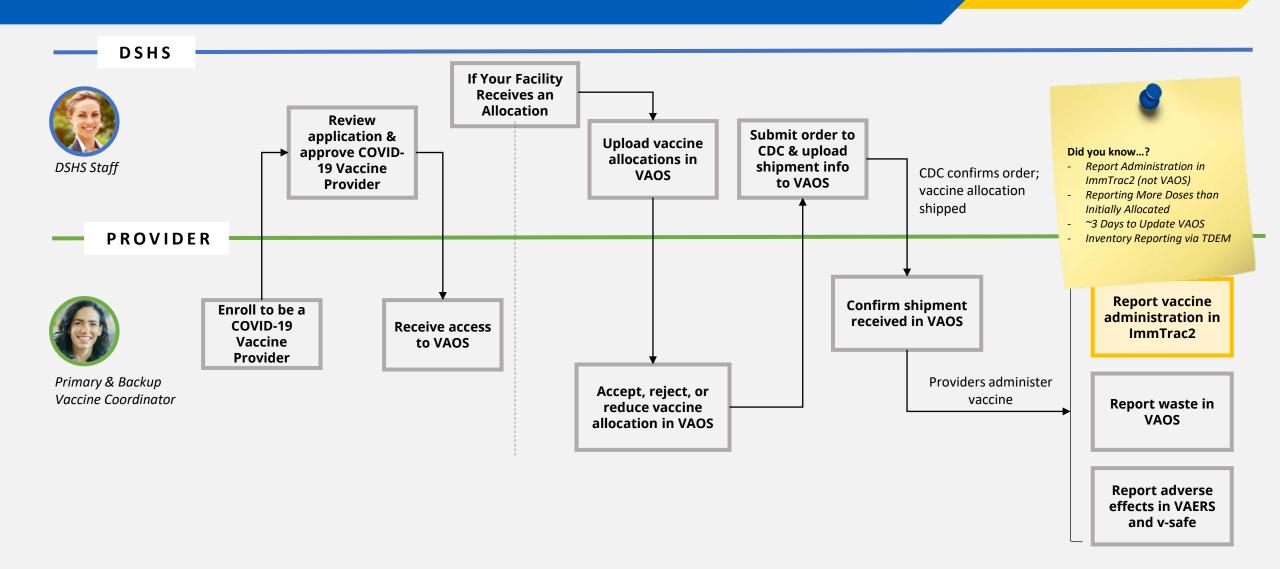
You **CANNOT** charge a copay to the patient. You can bill insurance for the administration, however no person can be turned away due to inability to pay the administration fee.



Did you know...?

Providers cannot charge a **copay** for the COVID-19 vaccine

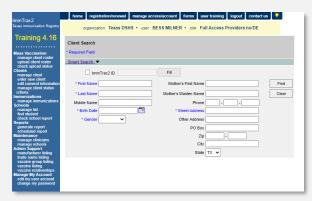
COVID-19 Vaccine Provider Milestones



Report Vaccine Administration in ImmTrac2

Did you know...?

Providers should report administrations of COVID-19 vaccine in ImmTrac2 (not VAOS).



ImmTrac2 Web Application

As with other vaccinations, Providers should **report** administration of the COVID-19 vaccine for each patient in ImmTrac2.

Providers report waste of COVID-19 vaccine in VAOS.



Because vials may contain more than the official number of doses, **Providers may administer more** doses than are officially allocated in VAOS.

Continue to **report actual vaccine** administration into ImmTrac2, regardless of the number of doses officially allocated.



If you administer more doses than officially allocated in VAOS, still report the actual vaccinations given to patients.

Report Vaccine Administration in ImmTrac2



Did you know...?

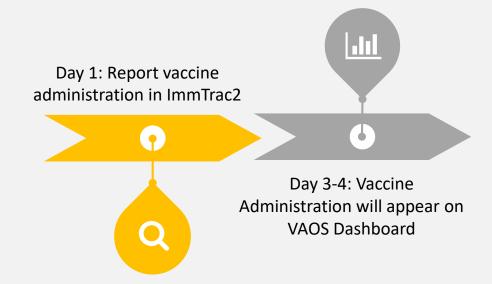
It may take 3 days or longer for data to update from ImmTrac2 to VAOS.



COVID-19 Vaccine Providers may experience a delay of up to three days (or longer, based on how you report) between when they report vaccine administration in ImmTrac2 and when that information is reflected on the Provider's VAOS dashboard.



This means that administration and inventory data on the VAOS dashboard may not reflect vaccine administrations reported to ImmTrac2 within the past three days. Please note that this will not impact your future allocations or shipments.



Report Vaccine Administration in ImmTrac2



Did you know...?

908-3927

Providers need to report daily in both TDEM and ImmTrac2

Reporting COVID-19 Vaccines/Therapeutics in the TDEM/DSHS Portal

Facility: <Fill In Name Of Facility>

Facility Identification Number: <Fill In UFID>

You are receiving this email because your facility has received an allocation of vaccines and/or monoclonal antibodies for COVID-19. The State of Texas requests that you submit information through the TDEM portal provided below, in addition to current tracking in ImmTrac2.

We are aware of the increased number of reporting requirements related to vaccines and therapeutics that are asked of you, and we are doing our best to streamline the inquiries with your assistance. We really appreciate the work of our hospital partners across the state in reacting to this crisis.

If you have any issues pertaining to the system, requests, or questions, please send an email to vaccine@tdem.texas.gov

INSTRUCTIONS

LOGIN

- 1. Go to https://report.tdem.texas.gov
- Select your facility from the dropdown list titled "Select Facility".
- 3. Enter your Facility Identification Number, which is listed above.

Did you know...?

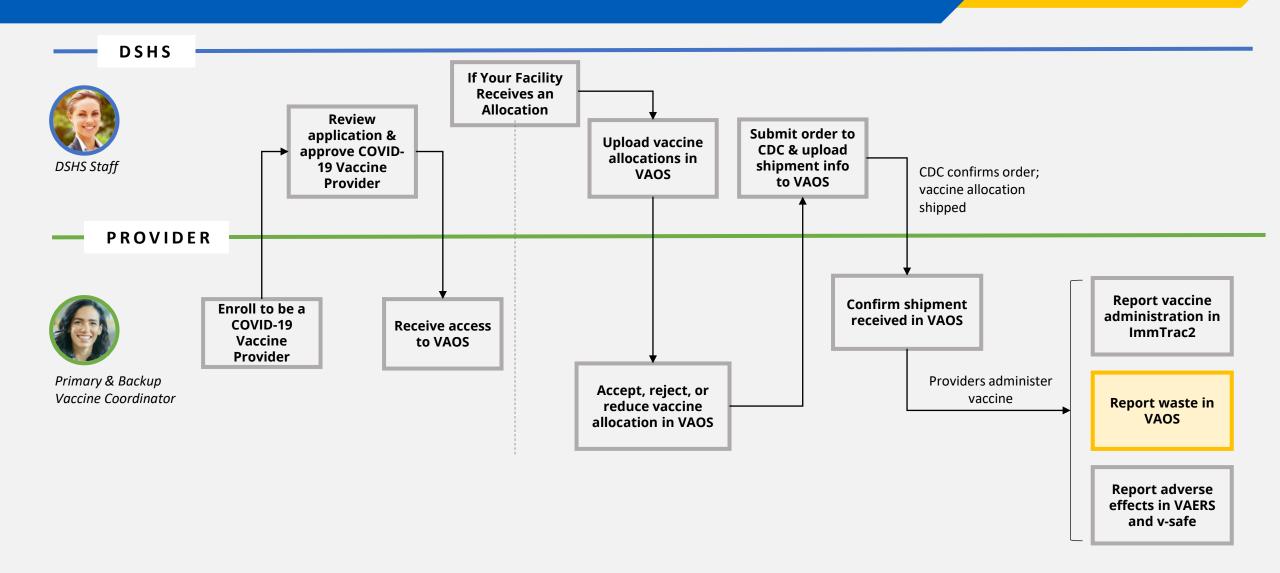
Continue to report actual vaccine administration and patient data into ImmTrac2.

When reporting in TDEM, providers must report aggregate doses administered every day by 8AM at https://report.tdem.texas.gov

For questions about TDEM reporting, please contact: vaccine@tdem.texas.gov or 844-



COVID-19 Vaccine Provider Milestones



Report Waste in VAOS



Report doses that are wasted into VAOS.

This will affect the number of doses listed as on hand for your facility on the VAOS dashboard.

This does not include doses that are administered to patients. Report all doses administered to patients in ImmTrac2.

Want to learn more? Check out the VAOS Provider Guide and an instructional video on the <u>DSHS COVID-19 Vaccine Management Resources</u> site.

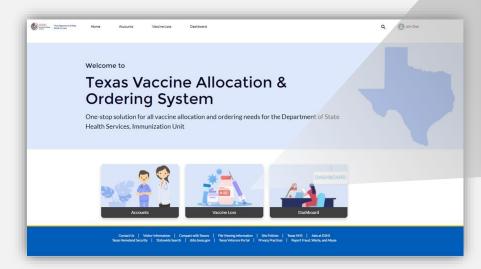


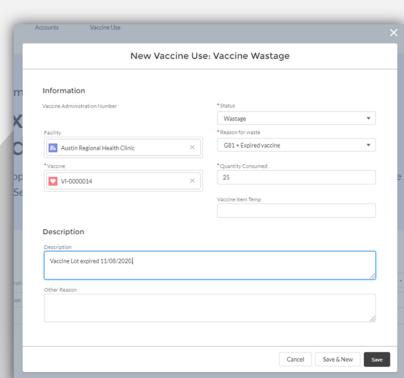
Report Waste in VAOS

Did you know...?

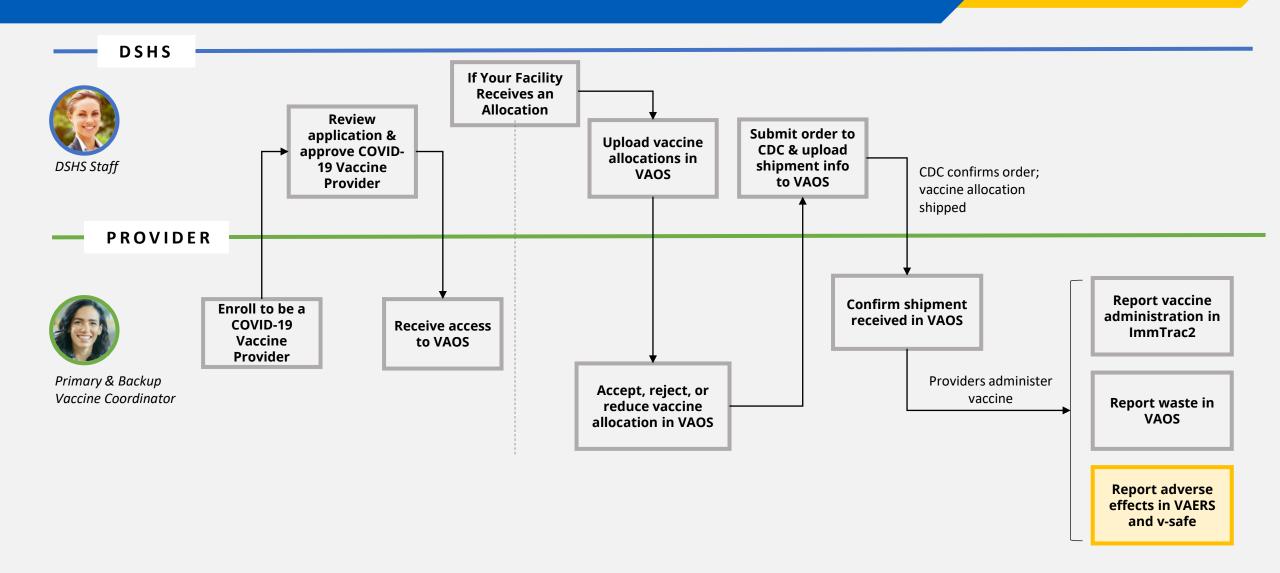
You can't report more doses wasted than you've received in your allocation.

Providers should report all doses wasted in VAOS. However, you cannot report more doses wasted than you have been allocated in VAOS.





COVID-19 Vaccine Provider Milestones



Report Adverse Effects in VAERS and v-safe



If a patient experiences adverse effects from the vaccine, you should report it to VAERS.

CDC and FDA encourage anybody who experiences any problems after vaccination to report to VAERS.

- **Parents**
- **Patients**
- Healthcare Providers
- Others

Healthcare providers are required by law to report certain problems such as serious adverse events



Providers should give all vaccination patients information on v-safe after administration.



Use your smartphone to tell CDC about any side effects after getting the COVID-19 vaccine. You'll also get reminders if you need a second vaccine dose.







Co-managed by CDC and FDA http://vaers.hhs.gov



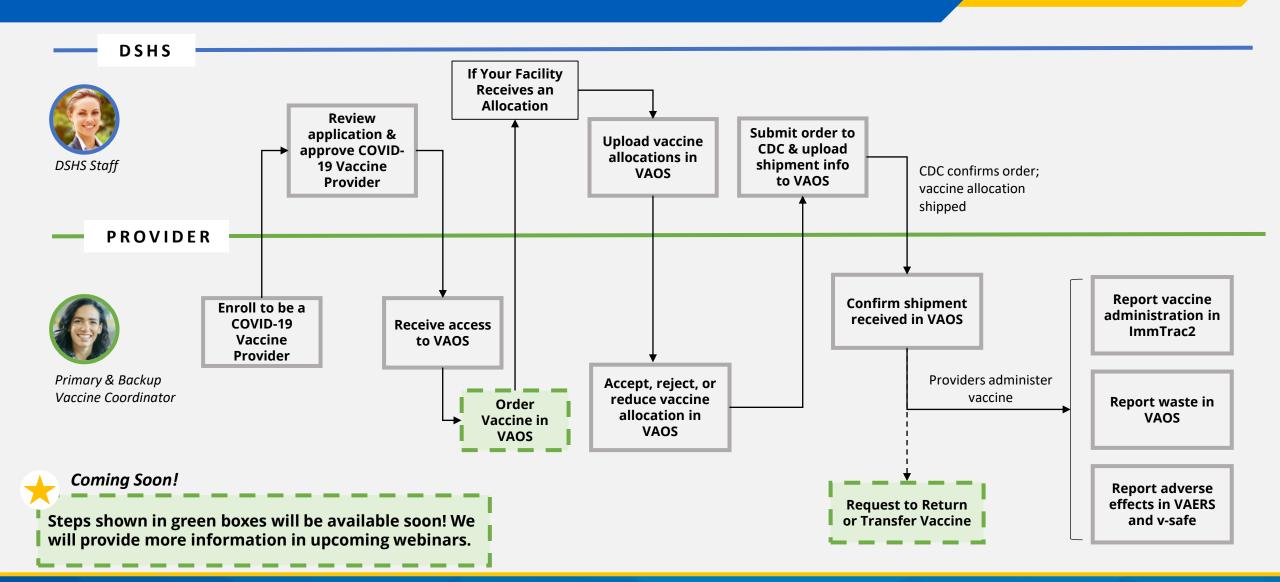
V-safe is a smartphone-based tool that uses text messaging and web surveys to provide personalized health check-ins after someone receives a COVID-19 vaccination.

Vaccine recipients can quickly tell the CDC if they have any side effects. The CDC may follow up with them by phone to get more information.

V-safe will also remind them to get their second COVID-19 vaccine dose, if needed.

Poll: What VAOS functionality would you like to see covered more in future webinars?

Preview: NEW VAOS Features Coming Soon!



Please look for invitations to additional COVID-19 Provider Webinars in the coming days and weeks



Texas Department of State
Health Services

Additional Trainings

Pfizer Manufacturer Training

Date & Time	Password
Attendee link – January 12 – 5 PM ET	YYewqnA4A44
Attendee link – January 13 – 10 AM ET	8hGM2KtJAd3
Attendee link – January 13 – 5 PM ET	SMmBaubM477
Attendee link – January 14 – 10 AM ET	j3G8xShVAJ3
Attendee link – January 14 – 5 PM ET	mS2HYxwE96Z
Attendee link – January 15 – 10 AM ET	B9mrTXK932b
Attendee link – January 15 – 5 PM ET	mZBNJsXy392

DSHS – ImmTrac2 Data Quality and Error Resolution

Friday, Jan. 15, 2021 at 1:00 PM - 2:00 PM CDT

Click Here to Register



Texas Department of State Health Services

^{*}Content will be the same for each session

Key Resources

COVID-19 Vaccine Resources (today's webinar, training materials, videos):

https://www.dshs.texas.gov/coronavirus/immunize/vaccine-manage-resources.aspx

COVID-19 Vaccine Provider Enrollment Information:

www.dshs.texas.gov/coronavirus/immunize/provider-information.aspx

DSHS COVID-19 Vaccine Provider hotline:

(877) 835-7750, 8 a.m. to 5 p.m., Monday through Friday or Email: COVID19VacEnroll@dshs.texas.gov



For questions about training materials or webinars, please email us at COVID19VacMgmt@dshs.texas.gov

Thank you!